

### ***Planning to Retire Soon?***

If you are preparing to retire, please note that the Army Benefits Center-Civilian (ABC-C) strongly recommends that you submit your retirement application package to them within 120 days of your intended retirement date.

Your early submission will help to ensure a timely receipt of your first annuity payment from the Office of Personnel Management. If you submit your retirement package to the ABC-C with less than 60 days notice, you should be financially prepared for a delay in the receipt of your first annuity payment.

Although there are circumstances that may cause a delay in an employee's application submission, the ABC-C strives to complete all packages expeditiously. However, employees are encouraged to follow the ABC-C's 120-day recommendation whenever possible to help achieve a smooth financial transition into retirement.

The ABC-C offers presentations to help employees complete retirement applications. The presentations, along with more information on retirement can be found by visiting the ABC-C web site at <https://www.abc.army.mil>.